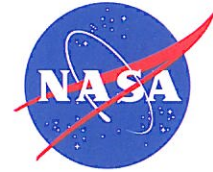


National Aeronautics and Space Administration

Headquarters

Washington, DC 20546-0001



March 5, 2013

Reply to Attn of: Human Exploration and Operations Mission Directorate

TO: Distribution

FROM: Associate Administrator for Human Exploration and Operations

SUBJECT: 2013 Annual Call for Space Flight Awareness Program Awards

The first few months of our fiscal year (FY) 2013 have been busy and exciting for our human spaceflight community. As NASA moves forward with advancing human spaceflight and taking the necessary and difficult steps today to ensure America's pre-eminence in human spaceflight for years to come, we also renew our commitment to our employees. It is more important than ever that we strive to maintain a world-class workforce that can successfully deliver quality products and services. An important and critical element of our past and future success is the motivation and recognition of our employees through the Space Flight Awareness (SFA) Program.

This is a call for nominations for SFA awards for FY 2013. This call includes nominations for the following: Silver Snoopy Award, Trail Blazer Award, SFA Team Award, Flight Safety Award, SFA Management Award (previous SFA Leadership Award) and the Supplier Award. You are encouraged to use these various SFA awards throughout the year to recognize deserving employees and teams to the maximum extent possible. You are encouraged to recognize the diversity of our workforce in your selections.

NASA will also sponsor quarterly SFA Honoree or Special Recognition Events. Honorees selected for these events will be afforded an opportunity to travel to a NASA Center or a contractor facility, gain recognition by senior management officials during an award ceremony, participate in a facility tour and may have the opportunity to view a launch. A separate call will be issued for these awards.

Employees selected as Honorees for the Special Recognition Events and all other SFA awards, will be evaluated and must meet specified criteria as in the past. This criteria set is available at the SFA Website, <http://sfa.jsc.nasa.gov/sfaawards.cfm>. A completed nomination form (NASA Form 1738) with type written justification (one page only) using appropriate criteria must accompany each nomination. The nomination form must be used for all SFA awards. Please make sure you select the appropriate award name (Silver Snoopy Award, Trailblazer Award, SFA Team Award, Honoree Award, Flight Safety Award, Management Award and/or the Supplier Award) for the individual or team you are nominating.

Travel funds must be provided by each honoree's respective organization. Each honoree is permitted to bring one guest; however, government funds will not be used in support of guest travel expenses.

If you have any questions or comments, please contact your SFA representative at your Center contractor location. Ms. Alotta Taylor is the SFA Program Manager and can be reached at alotta.e.taylor@nasa.gov or via (202) 358-2534. Thank you in advance for your nominations.

A handwritten signature in black ink, appearing to read 'W. Gerstenmaier', with a stylized flourish at the end.

William H. Gerstenmaier

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M-S E62/Ms. Serna

M-S E00/Ms. DeGuibert

Boeing/Houston/HB4-11/Mr. Elbon

Mr. Shannon

Ms. Bryant

Boeing/Houston/HB4-41/Mr. Mulholland

Mr. Clifford

HB4-10/Mr. Raftery

HB4-22/Mr. Schnaars

Boeing/Florida/721G-0001/Mr. Jager

721B-L412/SFA/Ms. Vargas

Boeing/Huntsville/JV-100/Mr. McCall

Ms. Matthews

Boeing/Huntsville/721B-L412/SFA/Ms. Varga

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RF01/Mr. Hausman, (KSC)

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RAA-43/Mr. Bouley

RDB61/Mr. Tyre

RLA17/Ms. Zingerman

United Space Alliance/JSC/USH-100A/Ms. Barnes

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UH-6001700/Mr. Capel

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